

**ABSTRACT**

Embodiments of the invention provide an administrative utility for associating keywords or other metadata, sequence information, and/or one or more elements of a story matrix with a presentation slide, document page, or other portion of a document. Embodiments of the invention provide a search utility for identifying and/or importing a presentation slide, document page, or other portion of a pre-existing document based on one or more of keyword(s) and/or other metadata. Embodiments of the invention provide a utility for ordering presentation slides, document pages, or other portions of documents based on one or more of sequence information and/or one or more story matrix elements. Embodiments of the invention provide a utility for identifying and/or correcting slide or page formatting errors that may be associated with the reuse of presentation slides, document pages, or other portions of documents in a new presentation or other document. Any one or combination of the foregoing features may advantageously improve the cost and/or cycle time associated with creating a new presentation or other document.